

General Services Administration Federal Supply Service

**Authorized Federal Supply Schedule Price List for
Professional Services, SIN 899-1**

Contract Number: GS-10F-0338X

Contract Period: June 24, 2016–June 23, 2021

Advanced Environmental Management Group

a minority-owned 8(a) small disadvantaged business

Amarjit Sidhu, Contract Administrator

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Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system, at gsaadvantage.gov.

AEM Group is an 8(a) small disadvantaged business headquartered in Southeast Michigan. We have been a successful commercial firm since 1998, and brought our experience to federal contracts in 2008. AEM Group's approach is unique because our founder, Amarjit Sidhu, took his education in Systems Science and applied it to his real-world experience as a state-level environmental regulator and as an environmental consultant in the commercial sector. His vision is to use a transparent systems approach to provide best management practices adapted to local situations through superb science, engineering, and common sense. Every project has a clearly planned approach, regular person-to-person communication with clients, and timely completion of contract requirements.

Customer Information

1a. Awarded special item numbers (SINs)

AEM Group offers environmental consulting services, SIN 899-1 and disaster and recovery services, SIN 899-1RC.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

The lowest priced items are Project Specialist Level 1 and CAD; they are each \$71.79 per hour.

Labor category	Hourly rate
Director	\$138.79
Senior project manager	\$119.65
Project manager	\$90.93
Project specialist level 3	\$119.65
Project specialist level 2	\$90.93
Project specialist level 1	\$71.79
Remediation engineer	\$90.93
CAD *	\$71.79

SCA Applicability Statement: The Service Contract Act (SCA) is applicable to this contract and it includes SCA eligible labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix below. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

* SCA Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	WD Number
CAD	30061 Drafter/CAD Operator	05-2273

1c. Description of all commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services.

Director

Functional responsibility: Develops executive-level strategy and policy; conducts contractual negotiations and approval processes; and provides approval to ship reports.

Experience: At least 15 years; a year of post-graduate study is equivalent to a year of experience. **Education:** Master of Engineering, Master of Science, or Master of Art; a year of experience is equivalent to a year of post-graduate study.

Senior project manager

Functional responsibility: Manages multiple projects; schedules Project Managers; provides technical direction to Project Managers; develops new procedures with input from Project Managers. Responsible for meeting budgets and communicating with agency personnel. May review reports prior to submitting for approval to ship.

Experience: At least 10 years; a year of post-graduate study is equivalent to a year of experience. **Education:** Master of Engineering, Master of Science, or Master of Art; a year of experience is equivalent to a year of post-graduate study.

Project manager

Functional responsibility: Manages multiple projects, including project-specific scheduling, meeting quality requirements, and adhering to budgets. Responsible for subcontractors' performance within contract specifications and communicating with agency personnel. Reviews reports prior to submitting for approval to ship, and does shipping reviews prior to shipping.

Experience: At least 5 years

Education: Bachelor of Engineering, Bachelor of Science, or Bachelor of Art; a year of experience is equivalent to a year of post-graduate study.

Project specialist level 3

Functional responsibility: Recognized technical expert and resource. Works with Project Manager or Director to establish QA/QC standards and project-specific procedures; communicates with agency

personnel; performs peer reviews of PS3 and lower reports.

Certifications: CHMM, PE, PG, ISO 14001 EMSLA, and CVI.

Experience: At least 7 years; a year of post-graduate study is equivalent to a year of experience.

Education: Master of Engineering, Master of Science, or Master of Art; a year of experience is equivalent to a year of post-graduate study.

Project specialist level 2

Functional responsibility: Works independently; helps to develop procedures, applies standard and new procedures and calculations to project tasks. Communicates with agency personnel as required. Conducts peer review of PS2 and lower reports.

Certifications: CHMM, PE, PG, ISO 14001 EMSLA, and CVI.

Experience: At least 3 years; a year of post-graduate study is equivalent to a year of experience.

Education: Bachelor of Engineering, Bachelor of Science, Bachelor of Art; a year of experience is equivalent to a year of post-graduate study.

Project specialist level 1

Functional responsibility: Entry level for college graduates. Works under guidance of more senior staff to apply established standard procedures and calculations to project tasks; conducts technical reviews of reports.

Experience: At least 1 year; a year of post-graduate study is equivalent to a year of experience.

Education: Bachelor of Engineering, Bachelor of Science, Bachelor of Art; a year of experience is equivalent to a year of post-graduate study.

Remediation engineer

Functional responsibility: Conducts fieldwork. Meets with agency project personnel, reviews analytical data, and develops response/remediation programs.

Experience: At least 3 years; a year of post-graduate study is equivalent to a year of experience.

Education: Bachelor of Engineering, Bachelor of Science; a year of experience is equivalent to a year of post-graduate study.

CAD

Functional responsibility: Prepares drawings and illustrations; assists with printing and assembling reports.

Experience: At least 1 year; a year of study is equivalent to a year of experience.

Education: Associate of Arts; a year of experience is equivalent to a year of study.

2. Maximum order

One million dollars (\$1,000,000.00)

3. Minimum order

One hundred dollars (\$100.00)

4. Geographic coverage (delivery area)

Continental United States

5. Point of production

Plymouth, Wayne County, Michigan

6. Discount from list prices or statement of net price

Prices shown are net (5% basic discount is already applied)

7. Quantity discounts

Total discounts: 6% for orders greater than \$100,000 and 7% for orders greater than \$500,000.

8. Prompt payment terms

Net 30 days

9a. Government purchase cards are accepted up to the micro-purchase threshold

Yes

9b. Government purchase cards are accepted or not accepted above the micro-purchase threshold

Yes, are accepted.

10. Foreign items

None

11a. Time of delivery

To be negotiated with end user

11b. Items available for expedited delivery

To be negotiated with end user

11c. Items available for overnight and second-day delivery

To be negotiated with end user

11d. Items available for expedited delivery

See clause I-FSS-140-B, *Urgent Requirements*. Agencies are advised to contact AEM Group's representative at 734-354-9070 to arrange for faster delivery when required.

12. FOB points

—Not applicable—

13a. Ordering address

Amarjit Sidhu, President
AEM Group
44339 Plymouth Oaks Blvd.
Plymouth, MI 48170-2585
voice: 734-354-9070
fax: 734-354-9087
e-mail: asidhu@environmental-help.com

13b. Ordering procedures

Information on Blanket Purchase Agreements (BPAs) for supplies and services is in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address:

AEM Group
ATTN: Accounts receivable
44339 Plymouth Oaks Blvd.
Plymouth, MI 48170-2585

15. Warranty provision

—Not applicable—

16. Export packing charge

—Not applicable—

17. Terms and conditions of government purchase card acceptance (any threshold above the micro-purchase level)

Government purchase cards accepted over the micro-purchase limit.

18. Terms and conditions of rental, maintenance, and repair

—Not applicable—

19. Terms and conditions of installation

—Not applicable—

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from price lists

—Not applicable—

20a. Terms and conditions for any other services

—Not applicable—

21. List of service and distribution points

—Not applicable—

22. List of participating dealers

—Not applicable—

23. Preventive maintenance

—Not applicable—

24a. Environmental attributes: recycled content, energy efficiency, and/or reduced pollutants

—Not applicable—

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/

—Not applicable—

25. Data Universal Number System (DUNS) Number

059223474

26. Notification regarding registration in the System for Award Management (SAM) database:

Registered